

## Shouldham Parish Council – Meeting Agenda

I hereby give you notice that an ordinary meeting of the above-named Parish Council will be held on **Mon, 18th September 2023 at 7.30pm in the Shouldham Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

- 122/23 To open the meeting and receive apologies for absence.
- 123/23 To receive declarations of interest in items on the agenda and any requests for dispensation.
- 124/23 To hear from the public present (max 15 mins & 3 minutes per person).
- 125/23 To agree the minutes of the meeting held on 17<sup>th</sup> July 2023.
- 126/23 To receive Borough and County Council Members' reports.
- 127/23 Clerk's report and correspondence:
- Toilet block repairs and blockage issues.
  - Overgrown vegetation on FP11 Lamsons Lane.
  - Notice from NCC Highways of Trees deemed in need of maintenance near the highway on the Playing Field.
  - Observation by resident of the PF car park in need of top up and levelling.
  - Net Zero Community Questionnaire.
  - Request from Shouldham Bowls Club to order 10t of gravel to top level the car park with donation of £450 towards the project. Agreed by email due to time constraints, decision to be ratified.
  - Email regarding the future ground's maintenance contract for the Churchyard and Green.
  - Local Plan Consultation.
  - BC Planning Update presentation invitation.
  - Report and feedback on the events using the KGV PF facilities.
  - BC enquiry regarding smoke zones in the Warren and updates to the Visit West Norfolk page.
- 128/23 To receive update on the management of the closed churchyard.
- 129/23 To receive reports from Clerk and Cllrs for on-going matters:
- Flooding Action Plan update. CPRE advice and Survey quotes deferred due to time constraints.
  - Churchyard collapsed tomb update. Clerk
  - Bowls Club Lease – progress report on new lease to include proposed extension.
- 130/23 To receive update from the Neighbourhood Plan Steering Group.
- Report on progress of [DLUHC funding](#) application.
- 131/23 **Financial Matters:**
- To authorise payments.
  - To reconcile the accounts.
  - To receive update on inaccurate invoicing of the Green electric meter.
  - To receive external audit update.
- 132/23 Traffic & Parking:
- SAM2 report. Proposal to re-prioritise rota to monitor areas of greater speeding more often.
- 133/23 Update on the Annual Play Equipment Inspection report and request for warranty work.
- 134/23 Highways & Footpaths Matters:
- Lynn Road Trod – Notice of further cost increase and the NCC recommendation to withdraw from current PPS grant, recover funds and reconsider the project.

- b. Notice of bus stop location confirmation and request to mark them on the road - Update.
- c. Update on the overgrown hedge on Lynn Road/Westgate Street.

135/23 Consideration of planning applications and decisions:

a. **Applications:**

- i. New – None at time of publishing.
- ii. Ongoing - [23/01017/O](#) for the land E of 99 Westgate and next to 15 New Road - 8 houses. Note, significant recommendations and observations made by Highways and Environment (air quality) and request for extension from the agent to respond to objections raised by PC. Determination date passed.
- iii. On-going [23/00056/F](#) | Proposed Development of five houses on allocated site G81.1 | off New Rd. 'Called in' to Cttee by Borough Cllr Hipperson. Significant conditions recommended by CSNN and holding objection pending foul water concerns raised in objections. Anglian Water have declined to comment meaningfully with standard response. Agenda for Planning Cttee meeting on 2 Oct not published at this juncture.

b. **Decisions:** None at time of publishing.

c. **Planning Enforcement updates:**

- i. [23/00296/UNOPDE](#) | Alleged Unauthorised Operational Development | Labyrinth 9 Westgate Street Shouldham King's Lynn Norfolk PE33 0BN. Pending consideration.

136/23 To receive items for the agenda for the next Parish Council meeting. The next meeting will be on the 16<sup>th</sup> Oct 2023.

Signed: *M Inder*  
Parish Clerk: Mr Mike Inder

Dated: 11th Sep 2023  
[shouldhampc@gmail.com](mailto:shouldhampc@gmail.com)