

**Minutes of the meeting of Shouldham Parish Council
held on Monday 19th October 2015 at 7.30pm in the village hall**

Those attending:

Mr G Hipperson, Chairman, Mr P Gascoyne, Vice Chairman, Mrs A Caley, Mrs A Berryman, Mr T Nickerson, Mr K Carter, Mrs V Negus, Clerk, Miss J Newman, RAF Marham Community Development Officer.

1. Apologies for Absence were received from Mr K Matthews and Mr N Herbert

2. Declaration of Interest No interests were declared

3. Minutes of the meeting dated 14th September 2015 were signed as a true record

4. Matters Arising:

(a) Horse chestnut Tree – The clerk reported that an inspection of the tree had been quoted at £280 plus VAT. It was agreed that the clerk should seek an alternative quote.

(b) Speed check – The PCSO has suggested that the Council contact Marham Parish Council to ask if their speed check team would be prepared to operate in Shouldham on one occasion to encourage the set-up of a Shouldham speed check team. Mrs Caley suggested that a request also be put in the next newsletter.

At this point the Chairman invited Miss Newman to speak to the Council. Miss Newman introduced herself and outlined her position at R.A.F Marham. She pointed out that, as the Community Development Officer she wanted to make herself known to the surrounding Parish Councils and if the Parish Council has any issues with regard to the base we could contact her directly. A discussion followed regarding the re-surfacing of runways at the base but it was thought that this would not have any negative impact on Shouldham. Miss Newman issued an open invitation to the Bonfire Night on November 4th.

5. Borough Council Report

Mr Hipperson confirmed that the structure plan has still not been approved

6. Payments for Approval

Utilities Warehouse – electricity for September	£13.90
Utilities Warehouse – electricity for October	£23.67
Country Grounds Maintenance – grass cutting for September	£220.04
Campaign to Protect Rural England – subscription	£36.00
Mrs Negus - ¼ salary to end of September	£650.00
Mrs Negus - ¼ expenses to end of September	£9.38
Anglian Water - ¼ water rates to 6 October	£86.62
Shouldham Village Hall – hall hire for ¼ to end of September	£24.00
<u>Received</u>	
Network Power – wayleave rent	£5.77
Shouldham Football Club - ¼ electricity to end of September	£81.74

7. Playing Field

(a) Completion of play area repairs – Mr Hipperson will contact Mr Dolman regarding the slide repair and in view of Mr Herbert being temporarily out of action Mr Nickerson will arrange to install the new climbing net.

(b) Toilet Block – Mr Carter will let the clerk have a drawing for the ramp

(c) Pavilion – Mr Matthews had reported that the pavilion needs some repairs but this will be postponed to the agenda for November

(d) Maintenance of trees – Mr Gascoyne reported that if the lower branches of the trees adjacent to Warren Road are cut back it will enable the tractors to access that part of the field to cut the grass. Mr Hipperson will ask Mr Hotson to organise this.

8. Trods

The members of the Council discussed which trods they felt should be put forward for the Parish Partnership bid in December. Following this discussion it was agreed that, at this point in time, the trod across The Green and a trod on New Road should be the priority. The cost of a proposed trod for Eastgate Street is still causing some concern in view of the need to clear the adjacent watercourse annually with heavy machinery. A final decision will be made at the November meeting.

An additional request had been made for a trod on Lynn Road and the clerk was asked to also get a costing for this.

9. Fairstead Drove

A request has been made for a contribution to surface work carried out by Mr Brazier of Fairstead Drove. The Council had previously agreed in principal to make a contribution dependant on the cost and co-operation of other residents but are concerned that the materials used are not suitable. The clerk was asked to contact Mr Brazier.

10. Park Homes and Hallfields Walls

Park Homes - The Building Control department of the Borough Council had inspected the wall and Mr Smith had agreed to carry out the repair last week. Clerk to ask Mr Smith for a progress report.

Hallfields – It was confirmed that this is not dangerous at the moment but we should contact owners of adjacent properties in the future to ask if they have any plans for repairs.

The clerk was asked to email thanks to Building Control

11. Correspondence

(a) Mr and Mrs Snelling – Request for support from the Parish Council for a trod on Lynn Road. The Council will investigate the feasibility and price and contact them.

(b) Borough Council regarding possible Governmental changes to the planning guidance for affordable housing. The Borough Council will currently consider applications using the policy in their 2011 Core Strategy.

(c) Norfolk County Council offering Community Rangers work as part of the Parish Partnership bid. The Council declined since the potholes are already done by the Community Rangers

(d) Pension Regulator – the clerk confirmed that the Parish Council had to register with the Pension Regulator in order to opt out.

(e) RAF Marham invitation for Christmas Lunch for Senior Citizens. Clerk to send to list

(f) Letter to put forward nominations for the Mayors Award for Design. The Council will put forward the Orchard Park cottages and the King's Arms

12. Other Business

Village Sign – the clerk reported that no response had been received to date regarding the repair of the base of the sign

Mr Nickerson confirmed that he will change the location of the SAM2

Mr Hipperson confirmed that all the relevant items had been raised at the Governors meeting

Mrs Berryman asked if the hedge at the junction of Lynn Road/Westgate Street could be cut. The clerk will pass this to the Community Rangers.

13. The date of the next meeting was set for Monday 16th November.

There being no further business the meeting closed at 9pm