

Minutes of the meeting of Shouldham Parish Council  
held on Monday 21<sup>st</sup> March 2016 at 7.30pm in the village hall

Those attending:

Mr G Hipperson, chairman, Mr P Gascoyne, Mr K Matthews, Mr T Nickerson, Mrs A. Caley, Mrs V Negus (Clerk)

An extra item for the agenda was agreed to discuss the Parish Partnership

1. Apologies were received from Mrs A Berryman, Mr K Carter and Mr N Herbert

2. Declaration of Interest – no interests were declared

3. Minutes of the meeting dated 15<sup>th</sup> February were signed as a true record with an amendment to the date

4. Matters Arising:

(a) Ditch at the rear of Hallfields – Mr Hipperson will contact the landowner again.

(b) Eastgate Street verge – A price to trim the verge from the village hall to the entrance to Shouldham Hall during the cutting season had been received and the Council agreed to accept the quotation for one year to monitor if it is worthwhile.

(c) Queen's Birthday Celebrations – A beacon and refreshments are being organised by the Village Weekend Committee for 21<sup>st</sup> April

(d) Horse Chestnut Tree – The Borough Council had no objection to felling the tree following their inspection and the clerk will now obtain quotations.

5. Borough Council Report – Mr Hipperson updated the meeting regarding the Local Development Plan and also the progress on the Norfolk Devolution bid.

6. Payments for Approval

Utility Warehouse – electricity for February	£177.64
Utility Warehouse – electricity for March	£36.23
Community Action Norfolk – subscription	£20.00
Kings Lynn Borough Council – dog litter emptying	£402.48
L.H. Barber Connections – pat testing of village hall	£492.00
Curry's PC World – printer cartridges	£26.98
Mr McIntosh – mole control	£250.00

7. Planning

Notice of Decision Faith Cottage Warren Road, The Warren supported by Borough Council

Notice of Decision Field Barn, Marham Road supported by Borough Council

The Council has been informed that with effect from June 1<sup>st</sup> all planning applications will be electronically submitted to the Parish Council and any hard copies will have to be paid for.

8. Village Hall Kitchen Grant

Following a long discussion Mr Nicholson proposed that the Parish Council pledge the sum of £1219.57 to the village hall committee towards the provision of a new kitchen. Seconded by Mr Matthews. The proposal was carried.

9. Open Meeting

The agenda was set for the Parish Meeting on April 18<sup>th</sup> and the clerk was asked to invite the PCSO, Flight Lieutenant Gary Walker from RAF Marham and the Operations Manager from the Forestry Commission.

10. Appointment of internal auditor – It was agreed that Mr John Cross should be appointed our internal auditor for the year ending 2015/16

11. Tree cutting

A response had been received from the Operations Manager of the Forestry Commission confirming that, for economic reasons, only timber that is located near to the Sincks area could be transported from there but this would go some way in reducing the impact of haulage through Shouldham.

12. Maintenance of Pavilion – Mr Matthews confirmed that a grant had been applied for by the Football Club and a decision is awaited

13. Village Car Park

Following a thorough investigation it was felt that the Council is unable to put forward a safe parking area to alleviate the pressure of the cars parking around the Green at school starting and finishing times. Mr Matthews suggested that the school bus could park at the Westgate Street entrance to the school and Mr Hipperson will put this to the school on the occasion of the next Governors meeting.

13a. Parish Partnership

The clerk confirmed that the bid for 50% of the cost of the trods applied for had been successful. The necessary forms will be returned at the start of the new financial year.

14. Correspondence

A Mayor's Civic Award for Voluntary Service has been awarded to Emma Gibson following a nomination by the Parish Council and Mr Hipperson and Mrs Caley will attend the presentation.

A cricket day will be organised by Nigel Walsh on Sunday 5<sup>th</sup> June

Community Infrastructure Levy – Mr Hipperson explained the changes in the levy being made by the Borough Council

15. Other Business

(a) Mr Nickerson asked who is responsible for filling in any holes on football pitches. Mr Matthews confirmed that generally it is the responsibility of the manager of the football teams

(b) Mr Matthews reported that he had been contacted by the Hare Estate regarding Fairstead Drove and he confirmed the Council's viewpoint on the surface and what work was intended later in the year.

(c) Mrs Caley reported on the drop in session which had been organised by RAF Marham in preparation for the arrival of the F35 in 2018. She pointed out that the secondary runway would be used for several months whilst the main runway was being upgraded.

16. The date of the next meeting was set for 18 April at 6.30pm

There being no further business the meeting closed at 9.15pm