Shouldham Parish Council

**DRAFT Minutes of the Annual Meeting of the above-named Parish Council held on  
Monday 19 June 2017 at Shouldham Village Hall**

Present

Parish Councillors:

Angela Caley, Kevin Carter, Geoff Hipperson (Chairman), Paul Gascoyne, Keith Matthews and Nigel Walsh

Borough Councillor Mike Howland.

Parish Clerk – Helen Carrier

1. **Accept apologies for absence**

Cllr Berryman and Cllr Nicolson.

1. **Declaration of interest on agenda items**

Cllr Matthews declared an interest on planning application 16/01515/O.

1. **Minutes of meeting held on Monday 15 May 2017**

It was agreed that minute 11 should read “object to this application due to the building being too big for plot and bad access”. It was proposed and accepted that the minutes be agreed.

1. **Report on progress on items not on the agenda**

The Clerk reported that she is still awaiting formal costings regarding the services to village green but have had an informal telephone call with Anglian Water who have estimated the costs at a minimum of £8,000. Cllr Hipperson reported that the Bowls Club had paid their annual rent. A discussion was held to give a donation to the village hall for the electricity bill, this will be formally proposed at the next meeting.

1. **Parish Council Insurance**

The Clerk had received a quote for the insurance renewal from Zurich Municipal. It was agreed to accept the quote and make payment.

1. **Grass Cutting**

It was agreed that the footpath, highlighted by CGM, does not need cutting back now as damaged trees need to be removed first.

1. **Finances**

To approve monthly payments as listed below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Description** | **Price** | **VAT** | **Total** |
| Utility Warehouse | Electricity – June 2017 | 44.92 | 2.55 | 47.47 |
| Bank Charges |  | 8.00 | - | 8.00 |
| Helen Carrier | Clerks Salary & Expenses | 225.92 | - | 225.92 |
| HMRC | PAYEE | 46.20 | - | 46.20 |
| Zurich Municipal | PC Insurance Policy | 682.40 | **-** | 682.40 |
|  |  |  | **TOTAL** | **1009.99** |

All payments were approved. Cheques to be signed after the meeting.

1. **Correspondence**

The Clerk read out the correspondence received, all for information only.

1. **Planning**

16/01515/O - Five detached dwellings with access from Westgate Street at Land N of Ryes Close and W of 9 Westgate Street Shouldham Norfolk

After a discussion and a look at the new plans Council all agreed to support this application.

17/01053/O - Construction of 1 No detached Dwelling house and garage at Rose Villa 37 Westgate Street Shouldham King’s Lynn Norfolk

Council discussed this application and reviewed the site location.

Comments to include:

*The site does not seem suitable because of the tight fit and there does seem enough room for ancillary and emergency service vehicles, no mains sewage and lack of space for a sewage pit.*

It was proposed to object to this application by Cllr Matthews, seconded by Cllr Gascoyne.

All councillors agreed apart from Cllr Caley who wished to abstain.

1. **Other Business – Any additional reports and items for inclusion on the next Agenda**

The Fountain of Shouldham wish to hold a BBQ on the village green on Sunday 9 July which will include live music. No objections were raised.

It was asked if there was an update on a telephone mast in the village – the Clerk reported that no updates had been received.

The Football Club would like to make a gravel path from the Bowls Club to the emergency fire door of the Football Club. Football Club to cover the costs and any spare soil will be used to fill in holes on the pitch. No objections received.

The Clerk will again contact Highways about strimming the new Trod.

Confirm date of the next Parish Council on Monday 17 July 2017 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.20pm.

Chairman

Date