

**Minutes of the meeting of Shouldham Parish Council
held on Monday 20th July 2015 at 7.30pm in the village hall**

Those attending:

Mr P Gascoyne, Vice Chairman, Mrs A Berryman, Mr N Herbert, Mrs A Caley, Mr T Nickerson, Mrs V Negus, Clerk. Mr and Mrs Lloyd.

Mr Gascoyne welcomed the new Councillors to the Council

1. Apologies for Absence were received from Mr K Matthews and Mr Hipperson who would be arriving later.

2. Declaration of Interest There were no declarations of interest

3. Minutes of the meeting dated 15th June 2015 were signed as a true record

The Council agreed to take the planning matter for Mr and Mrs Lloyd first. The clerk confirmed that, following previous circulation of the plans, the Parish Council had supported the application for a dwelling at Matthews Coaches, Westgate Street. Mr and Mrs Lloyd then left the meeting.

4. Matters Arising:

Village sign – Mr Herbert confirmed that he will liaise with Mrs Fitzgerald-Carter and provide a steel post but the RFO should be consulted regarding funding for the plinth. Meanwhile the clerk will look into whether any grants are available.

5. Payments for Approval

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| Utilities Warehouse – electricity for June | £23.01 |
| Country Grounds Maintenance – grass cutting for June | £220.05 |
| Mrs Negus - ¼ salary to the end of June | £650.00 |
| Mrs Negus - ¼ expenses to the end of June | £9.10 |
| Anglian Water – water rates ¼ to 7 July | £148.63 |
| Fields in Trust – annual subscription | £50.00 |
| Online Playgrounds – seat for swings | £37.95 |
| M Cameron – gate closing and toilet cleaning | £221.00 |
| Chemex – toilet supplies | £80.08 |
| Village Hall – hall hire for the ¼ to end of June | £36.00 |

Receipts

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| Norfolk County Council – SAM2 contribution | £1400.00 |
| Shouldham Football Club – electricity | £72.92 |

6. Planning

Dwelling at Matthews Coaches, Westgate Street – supported by the Parish Council

Notice of Decision – Blackhorse Cottage, Westgate Street – approved by the Borough Council

Mr Hipperson arrived at the meeting and took the Chair

7. Playing Field

(a) Quote for play area repairs – it was agreed to purchase a new net to be installed by the Councillors. Also to ask Fenland Leisure to repair the slide.

It was also agreed that the central fence which was broken should be removed

(b) Toilet block ramp - awaiting a drawing from Mr Carter

(c) Goal Posts – it was agreed that new goal posts could be purchased on behalf of the Football Club

(8) Chestnut Tree – The clerk will ask Mr Hotson to do an annual check on the tree in the churchyard.

9 Village Green

- (a) Classic Car event for August 2 agreed by the Parish Council
- (b) The use of the village green for the beer festival and related camping on the playing field was agreed by the Council
- (c) After discussion it was agreed that the owner of the caravan site should be approached to ask his tenant to use her dedicated parking space.
- (d) Quotes for the repair to the trod across the Green are very high and the clerk will contact Steve Brown to see if he can suggest a cheaper alternative.

10. Highways

- (a) The clerk gave the Council a progress report on outstanding items of highways work
- (b) SAM2 – The equipment is now ready for installation and a date will be set for a demonstration.
- (c) Surface of Fairstead Drove – a request was made by Mr Horton of Warren Lodge via the Parish Council for the repair of the surface to possibly be funded by Football Club and Bowls Club. Following discussion the clerk was asked to let Mr Horton have contact details for both of these clubs in order that he can establish if they are willing to make any contribution.

11. Parish Partnership 2016/17

Norfolk County Council has confirmed that it is accepting bids for highways improvements for 2016/17 with a 50% contribution from them. As previously discussed it was felt that a trod on Eastgate Street from the Village Hall to the entrance to Shouldham Hall would be a worthwhile project. The clerk will get specifications from the Highways Department and seek quotes.

12. Correspondence

- (a) Borough Council – site allocation hearings have been postponed until further notice
- (b) Police Connect information and notice of SNAP meeting on Monday 10th August
- (c) Forestry Commission confirming that event organisers are asked to provide temporary toilets on every occasion of their events on the Warren.
- (d) Borough Council asking for nominations for the Internal Drainage Board. Mr Gascoyne was re-nominated.

13. Any Other Business

- (a) It had been reported that the hedge along The Crofts needs cutting and the area formed for car parking adjacent to The Crofts is being utilised for bins. The clerk was asked to contact the owner of the cottage.
- (b) The Council was asked to contact the Post Office to ask them to cut the hedge back.
- (c) Mrs Berryman reported that the bottle bank at the playing field was overflowing. The clerk will contact the operators.
- (d) Mrs Caley put forward a suggestion for linking a new village hall with the football club and possibly the bowls club, to be sited at the playing field, using a grant from the Big Lottery Fund. The Chairman felt that the Parish Council would support a joint project and Mrs Caley was asked to get further information.

14. The date of the next meeting was set for Monday 17th August

There being no further business the meeting closed at 9.20pm