Shouldham Parish Council

**DRAFT Minutes of an Ordinary Meeting of the above-named Parish Council held on  
Monday 20 February 2017 at Shouldham Village Hall**

Present

Parish Councillors:

Angela Caley (Chairman), Kevin Carter, Paul Gascoyne, Geoff Hipperson, Keith Matthew, Tom Nickerson and Nigel Walsh

Parish Clerk – Helen Carrier

1. **Accept apologies for absence**

Cllr Hipperson had apologised that he would miss the beginning of the meeting due to a Borough Council meeting in King’s Lynn. The meeting accepted his apology.

1. **Declaration of interest on agenda items**

Cllr Carter declared an interest in Item 6. The meeting agreed that he could observe the meeting but would not take part in any discussions.

1. **Minutes of meeting held on Monday 16 January 2017.**

Having been circulated previously, it was proposed and accepted that the minutes be agreed.

*Meeting agreed to discussion Item 7 and Item 8 early as Cllr Hipperson had declared an interest by email and this would allow the meeting to discuss the business without him being present.*

1. **Report on progress on items not on the agenda**

The Clerk reported that she had acquired a new clasp and torque end for the SAM2 bracket. The Clerk suggested that Council should consider buying some extra brackets to install. Council asked the Clerk to get a quote from Westcotec.

Cllr Walsh reported that an article regarding local speeding would be mentioned in the RAF Marham magazine.

1. **Correspondence**

Anglian Water letter regarding opening of the water and wastewater market to business, public sector and charity customers.

1. **Planning**

* 17/00208/F - Proposed two bed single storey dwelling at Land South of Loke Cottage 86 Westgate Street Shouldham King’s Lynn

After a discussion and a look at the plans, Council had no objections to this application. Cllr Matthews commented that the building should be linked to main drainage, the Clerk checked the applications and confirmed that this was ticked on the application.

1. **Shared Access Proposal at Football Club**

The Clerk reported that she had had confirmation by way of an email from Phil Wright from Shared Access as quoted below:

*“Ultimately the money will go to the Parish Council as they own the land, however it is likely we will need the sports clubs consent to do anything. Really it is up to you as the Parish Council to decide how you move forward with splitting the money with the club, or if you keep the whole contribution. Shared Access would not be able to advise you on how best to approach this.*

*In terms of how the money is spent, we do not place any stipulations on this. The Parish Council can spend it anywhere in the village that they deem fit.”*

The Parish Council all agreed to support the proposal and would consult with residents on how the money received from Shared Access should be used.

1. **Proposed telecommunications site – Cunningtons Farm**

After a brief discussion, Council agreed to support this application.

1. **Grass Cutting**

The Clerk had received a quote from CGM and confirmed that other local contractors were unable to quote as they could not take on any extra work.

Council thanked CGM for their quote and agreed to accept the quote. Cllr Gascoyne asked if the car park behind the Bowls Club, the verge on the side of the playing field on Warren Road could be added to the contract and an extra cut of the village green be placed as soon as able. All agreed for the Clerk to speak to CGM to confirm these extras.

1. **To approve monthly payments**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Description** | **Price** | **VAT** | **Total** |
| Utility Warehouse | Electricity – February 2017 | 48.48 | 2.72 | 51.20 |
| Bank Charges |  | 8.00 | - | 8.00 |
| Helen Carrier | Clerks Salary & Expenses | 208.72 | - | 208.72 |
| HMRC | PAYEE | 46.00 | - | 46.00 |
|  |  |  | **TOTAL** | **313.92** |

All payments were approved. Cheques to be signed after the meeting.

Cllr Hipperson arrived and joined the meeting.

1. **Other Business – Any additional reports and items for inclusion on the next Agenda**

SAM2 brackets

Dog mess has been reported as being extreme around the village. The Clerk will contact Clean-up at BCKLWN to organise some spot checks.

Cllr Walsh reported that he had inspected the toilet block and all was clean and in good working order, however three mounds of putty had materialised on the ceiling.

Confirm date of next meeting Monday 20 March 2017 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.23pm.

Chairman

Date