

**Minutes of the meeting of Shouldham Parish Council
held on Monday 13th April 2015 at 6.30pm in the village hall**

Those attending:

Mr G Hipperson, Chairman, Mr P Gascoyne, Mr C Hotson, Mrs A Berryman, Miss C Atterbury,
Mr N Herbert, Mrs V Negus, Clerk.

1. Apologies for Absence were received from Mr K Carter and Mr K Matthews

2. Declaration of Interest No interests declared

3. Minutes of the meeting dated 9 March 2015 were signed as a true record

4. Borough Council Report

Mr Hipperson reported that the Borough Council were giving the freedom of the Borough to Dr Paul Richards.

5. Matters Arising

(a) Play Area Inspection – some work had been carried out but the action plan for the remainder will be postponed to the May meeting

(b) Trod across the Green – Mr Hotson had swept half of the trod which removed all the top stones but it was thought that another tar and stone surface was still needed. The clerk was asked to get fresh quotations for a tar and stone finish in the light of the surface having been prepared

6. Payments for Approval

Listed for Councillors

Received

Shouldham Bowls Club – annual rent	£800.00
Shouldham Football Club – temporary toilet contribution	£338.60
Precept	£10,930.00

7. Planning

Notice of Decision–retention and completion of alterations and extension to 4 Orchard Lane

- approved by Borough Council

Reserved Matters dwelling and garage at Black Horse Cottage, 60 Westgate Street

– No objection

Siting of mobile home to allow 21 caravans – Orchard Park Caravan Site, The Green

- No observations

8. Toilet Block and Sports Pavilion

The clerk asked that a step be provided for the gents side of the new toilets and that the sports pavilion has its annual check for maintenance. Mr Carter to be asked to carry out the inspection and suggest the best way to provide a step for the toilet block.

9. Directional Sign

The clerk had received a request from the church council that an additional arm be added to the new sign directing to the church. After discussion it was agreed that the Parish Council would provide this. It also required that the monitor be moved every month to a different location. Mr Herbert volunteered to do this when necessary.

10. Parish Partnership

The Parish Council's bid to Norfolk County Council for 50% of the cost of a SAM2 had been approved. The Council's agreement needed to be signed and returned before the project could be put in motion.

11. Correspondence

Email from the Neighbourhood Officer stating that she had provided signs about dog fouling for Westgate Street. Following discussion it was agreed that additional signs are needed around the village and a reminder should be put in the next newsletter for people to clear up after their dogs.

SNAP meeting minutes to meeting in Shouldham School on 18th March. The only issue regarding Shouldham concerned the thefts from motor vehicles at the Warren Sincks

Email from Highways Department with their recommendations regarding obstructions on the highway

12. Any Other Business

(a) Miss Atterbury expressed concern regarding the parking on the side green by the resident of the new cottages. This will be investigated and raised at the next meeting

(b) Mr Herbert asked if a new headmistress had been appointed. Mr Hipperson confirmed that a new headmistress has been appointed and would start at the new Autumn term

(c) The clerk pointed out that the ditches behind Hallfields and on Fairstead Drove has still not been cleared. The clerk was asked to write again to the landowners.

13. The date of the next meeting was set for Monday 11th May at 7.30pm

There being no further business the meeting closed at 7.25pm