

**Minutes of the meeting of Shouldham Parish Council  
held on Monday 16<sup>th</sup> November 2015 at 7.30pm in the village hall**

Those attending:

Mr G Hipperson, Chairman, Mr P Gascoyne, Vice Chairman, Mrs A Caley, Mr T Nickerson, Mr K Matthews, Mrs V Negus, Clerk, Mr D Moore, Mr J Carmen.

1. Apologies for Absence were received from Mr K Carter, Mr N Herbert and Mrs A Berryman

2. Declaration of Interest Mr Matthews declared an interest in item No 8 and Mr Carter had declared an interest prior to the meeting

3. Minutes of the meeting dated 19<sup>th</sup> October 2015 were signed as a true record

At this point the Council agreed to take item 8 on the agenda

8. Planning

Outline application with some matters reserved for 8 dwellings at land off Westgate Street

As part of the new structure plan the site has already been put forward to the Borough Council for 5 houses with access off Ryes Close and the Parish Council made the following comments on this application:

- (i) That there should only be 5 dwellings as originally proposed and not 8 dwellings which would be too intensive
- (ii) There was concern that the visibility splay as shown on the plans was not a true representation of the actual splay and there would be poor visibility to the north down Westgate Street from the proposed access.
- (iii) The proposed single track access from Westgate Street was considered inadequate for vehicles and pedestrians
- (iv) All dwellings should be connected to mains drainage as the land has a high water table
- (v) Looking further ahead the houses could be arranged to avoid blocking access to any future development on adjoining land

After discussion the Council agreed to support the application subject to the following conditions:

That there should be 5 dwellings, as originally proposed, and not 8 dwellings

The access should be from Ryes Close as the proposed single track access from Westgate Street is thought inadequate particularly with regard to the visibility to the north

All properties should be connected to mains drainage due to the high water table on that site

If possible the buildings should be arranged to avoid blocking access to any future development on adjoining land

4. Matters Arising:

(a) Horse chestnut Tree –The clerk had received a quotation from Country Grounds Maintenance for the inspection of the tree for £75 plus VAT. This was accepted

(b) Speed check – The speed check team at Marham were unable to assist with checks in Shouldham due to insurance restrictions. Mrs Caley was asked to put a piece in the forthcoming newsletter to try to get enough people to form a speed check team for Shouldham

5. Playing Field

(a) Slide repairs – quotations awaited for replacement plastic and stainless steel slides

(b) Maintenance of pavilion – Mr Matthews pointed out that rainwater is causing damage to the building because it is not aligned correctly. The clerk was asked to arrange a meeting with Mr Matthews and Carter Cabinhire to assess the maintenance required.

## 6. Borough Council Report

Mr Hipperson pointed out that the structure plan is still not approved by Government and that the Borough Council is currently working on national guidelines for applications.

## 7. Payments for Approval

Country Grounds Maintenance – grass cutting for October	£220.04
Mr McIntosh – years maintenance of old churchyard	£1600.00

Received: Mr Caley – annual rent for Warren land	£110.00
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## 8. Planning – already discussed

Mr I Skinner arrived at the meeting

## 9. Trods

The clerk had received a quotation from the Highways Department regarding a trod on Lynn Road which needed clarification regarding the surface and length of trod. The clerk had established that a third party could contribute via the Parish Partnership but for the Parish Council to support it, it would have to benefit the wider community.

After discussion it was agreed that a bid should be put to the Parish Partnership this year for the repair of the trod across The Green and a trod on New Road.

## 10. Fairstead Drove Surface

Mr Brazier had provided the costings for the work on the surface but following inspection of the work carried out it was felt that there had not been any improvement to the surface. It was agreed that, for this reason, the Council could not contribute to the cost of that work.

Mr Hipperson proposed that the Council provide planings to fill the potholes which he will arrange to be laid.

## 11. Village Sign

There had been no response from the advert for the repair and it was deferred until Mr. Herbert could attend the meeting

## 12. Correspondence

Nominations requested by the Borough Council for the Mayor's Award for Voluntary Service – the clerk will put forward the person nominated

Highway Rangers visit will be week commencing 21<sup>st</sup> December – any action required should be reported to the clerk

## 13. Other Business

Caravan Park wall – this has been repaired and the foliage removed

Mayor's Award for Design – no response received regarding the Orchard Park cottages and the King's Arms was unable to be put forward as the Awards are only concerned with the exteriors.

Mrs Caley asked for clarification of the letter regarding the silica sand review which covered most of The Warren. The Council agreed that the clerk should contact Norfolk County Council to ensure that any extraction of sand is made via the A134 rather than through the village and point out that it is a well used public area. Clerk to also contact the Forestry Authority for their clarification of what action will be taken.

Mr Matthews asked if additional floodlights could be installed by the Football Club. It was agreed that the floodlights should be purchased by the Football Club on behalf of the Parish Council for which they will make a contribution..

Mr Skinner raised the issue of car parking in the village and pointed out that the King's Arms was not an ideal car park for use by people attending the school. He asked if plans could be made to provide an alternative car park now that there are many events in the village. The clerk was asked to put this on the agenda for the next meeting.

14. The date for the next meeting was set for Monday 21<sup>st</sup> December. Mr Nickerson gave his apologies for that meeting .

There being no further business the meeting closed at 8.40pm