Shouldham Parish Council

**DRAFT Minutes of an Ordinary Meeting of the above-named Parish Council held on  
Monday 16 January 2017 at Shouldham Village Hall**

Present

Parish Councillors:

Angela Caley, Paul Gascoyne, Geoff Hipperson (Chairman), Keith Matthew, Tom Nickerson and   
Nigel Walsh

Parish Clerk – Helen Carrier

Two members of Public

Phil Riedlinger, Football Club representation, Phi Wright, Shared Access Representative and ? Bowls Club Representative.

1. **Accept apologies for absence**

Adele Berryman and Kevin Carter.

1. **Declaration of interest on agenda items**

Cllr Hipperson declared an interest in Item 5 and left the room when this item was discussed.

1. **Minutes of meeting held on Monday 12 December 2016.**

Having been circulated previously, it was proposed and accepted that the minutes be agreed.

1. **Report on progress on items not on the agenda**

The Clerk reported that she had submitted the proposal for the TROD to the Parish Partnerships Scheme within the deadline.

1. **Football Club – Shared Access**

Phil Wright, Shared Access, gave a presentation to the meeting along with Phil Riedlinger from the Football Club.

Key information:

* Who Are Shared A private, well capitalised Telecommunications Infrastructure Company.

Access: Formed in November 2007.

* Our Mission: To establish a shared wireless & broadband infrastructure network across the UK.

* Our Objectives: Invest £65m in enhanced sporting facilities.

Improve competitive broadband and mobile communications.

* Partnerships: National Governing Bodies including the FA and the LTA.

* What We Offer: Subject to being in a suitable location, we can provide significant capital investment.

*E.g. Installation & maintenance of free Floodlights.*

*E.g. Capital investment towards the development of existing or new facilities.*

Improved mobile coverage.

Legal costs covered by working with Ratio Law

Costs associated with planning, design and build are all covered by Shared Access.

The proposal includes either a stand alone telecoms pole or a floodlight swap out installation which would improve 3G and 4G on O2 and Vodafone networks.

After a long discussion, Council agreed in principal with the proposal but decided that it needs questions answered;

Who gets the money – parish council or sports club?

If the parish council does the money need to spent on the location of the infrastructure or can it used anywhere in the village?

The Clerk will contact Shared Access for more information.

1. **Correspondence**

The only correspondence received, that was not listed on the agenda, was newsletters from Norfolk ALC which have been forwarded to Councillors.

1. **Planning**

No applications to discuss.

1. **Village Green Services**

No progress had been made so Council asked the Clerk to move forward with this.

1. **Community Speed Watch Scheme**

A parishioner had expressed concerns over the speeding through village. Council agreed to try to implement a CSW Scheme. Councillors and residents will encourage volunteers to sign up to the scheme. The Clerk will submit an article in the newsletter asking volunteers to contact the parish council. The Clerk will write to RAF Marham to ask for “speeding in local villages” to be included in the station magazine.

1. **Play Equipment on Playing Field**

After discussion, it was agreed that the scheme would be too expensive to implement at this present time.

1. **Budget**

Cllr Matthews, the Responsible Financial Officer, distributed his budget to the meeting. After discussion of the projects proposed for the forthcoming year the Council accepted the precept put forward by Mr Matthews of £13713. The Chairman thanked the RFO for preparing the figures.

1. **To approve monthly payments**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Description** | **Price** | **VAT** | **Total** | **Ref** |
| Bank Charges |  | 8.00 | - | 8.00 | DD |
| Helen Carrier | Clerks Salary & Expenses | 208.72 | - | 208.72 |  |
| HMRC | PAYEE | 46.00 | - | 46.00 |  |
| Village Hall | Rent | 33.00 | - | 33.00 |  |
|  |  |  | **TOTAL** | **295.72** |  |

All payments were approved. Cheques to be signed after the meeting.

1. **Other Business – Any additional reports and items for inclusion on the next Agenda**

* Bowls Club – Mr Chris Jones from the Bowls Club attended the meeting and asked if they could work more closely with the Football Club, through affiliation, to increase the Bowls Club funds. Council agreed this was a good idea.
* Transparency Code Funding

Confirm date of next meeting Monday 20 February 2017 at 7.30pm in Shouldham Village Hall.

Meeting closed at 9.10pm.

Chairman

Date