Shouldham Parish Council

**DRAFT Minutes of the Ordinary Meeting of the above-named Parish Council held on  
Monday 18 December 2017 at Shouldham Village Hall**

Present

Parish Councillors:

Adele Berryman, Angela Caley, Paul Gascoyne (Chairman), Geoff Hipperson, Keith Matthews and   
Tom Nickerson.

Parish Clerk – Helen Carrier

Two members of public

1. **Accept apologies for absence**

Apologies were received and accepted from Kevin Carter and Nigel Walsh.

1. **Declaration of interest on agenda items**

None declared.

1. **Minutes of meeting held on Monday 20 November 2017**

Having been previously circulated, it was proposed and accepted that the minutes be agreed.

1. **Report on progress on items not on the agenda**

Nothing to report.

1. **Correspondence**

The Clerk had received an email from a resident regarding the new TROD on Eastgate Street. The resident reported that the TROD had restricted the visibility on the bend so larger vehicles are now having to come closer to the wall to get around the corner making it unsafe for pedestrians. Councillors felt that the TROD should have been placed on top of the verge rather than beside the verge with a concrete kerb but thought that this was probably done to help with drainage. The Clerk will speak to Highways and ask them for a site visit to see if any improvements to the TROD could be made.

1. **Neighbourhood Plan**

All agreed that this plan would benefit the community of Shouldham immensely. The Clerk will send out an email to residents to seek community interest and volunteers to help move the plan forward.

1. **Provisions to The Green**

Cllr Hipperson had been approached to ask if the parish council would consider installing an electric point on The Green. The Clerk had received the appropriate paperwork from UK Power Networks and all agreed that the Clerk should submit the paperwork to obtain a quote for the work.

1. **Village Sign**

Cllr Hipperson had secured a quote for a new village sign with a detachable post for £300 + VAT. The sign would be made in metal and decorated with two scrolls. The RFO confirmed that there was enough money in the bank account to pay for the sign. All agreed to accept this quote and for Cllr Hipperson to order the sign.

1. **NCC Budget Consultation 2018/19**

Councillors had read the consultation paper and all agreed that, “as a parish council we do not wish to see any more cuts to the budget”. The Clerk will submit these comments on behalf of the Council.

1. **Finances**

To approve monthly payments as listed below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Description** | **Price** | **VAT** | **Total** |
| Utility Warehouse | Electricity – November 2017 | 54.33 | 3.02 | 57.35 |
| Bank Charges |  | 8.00 | - | 8.00 |
| Village Hall | Rent to end of November | 44.00 | - | 44.00 |
| Helen Carrier | Clerks Salary & Expenses Nov 2017 | 257.52 | - | 257.52 |
| Malby Construction | Village Hall repairs | 770.00 | 154.00 | 150.00 |
| J T Caley | Emergency Tree Surgery | 250.00 | - | 250.00 |
|  |  |  | **TOTAL** | **766.87** |
|  | | | | | | |

1. **Planning – 17/02241/CU - Proposed Change of Use to Garden and Paddock at Field Barn Marham Road Shouldham Norfolk PE33 9FA** After a discussion it was agreed that the following comment would be submitted:

No objection provided it does not permit further development on site.

1. **Other Business – Any additional reports and items for inclusion on the next Agenda**

* SAM2
* Budget & Precept

Confirm date of the next Parish Council on Monday 18 January 2018 at 7.30pm in Shouldham Village Hall.

Meeting closed at 8.30pm.

Chairman

Date